

Open Report on behalf of Debbie Barnes, Executive Director of Children's Services

Report to:	Councillor Mrs P A Bradwell, Executive Councillor for Adult Care, Health Services and Children's Services
Date:	28 June 2013
Subject:	Proposal to expand Kirton Primary School (final decision)
Decision Reference:	02140
Key decision?	Yes

# Summary:

The proposal under consideration is to expand Kirton Primary School to ensure that there are enough primary school places in Kirton to accommodate the increasing pupil numbers in the area. The proposed implementation date is 1 September 2014.

It is the Local Authority's (LA) statutory duty to ensure that there are sufficient school places to accommodate all pupils of statutory school age in Lincolnshire. The LA believes that this proposal is the best available option to address the increasing pressure on primary school places in Kirton.

The LA has co-ordinated the process following statutory guidelines (see the Department for Education (DfE) guide "Expanding a Maintained Mainstream School by Enlargement or Adding a Sixth Form" in Appendix A) in accordance with the terms of the Education and Inspections Act (EIA) 2006 as updated by the Education Act 2011. Consultation commenced on 10 January 2013 with a four week period of consultation which closed on 7 February 2013 after which the decision was taken on 15 March 2013 to publish a Statutory Notice on 3 April 2013. This initiated a four week Representation Period up to 1 May 2013 when written objections and comments may be submitted. The process is now entering the final stage when the LA, as decision maker, must take the final decision regarding the proposal.

This report seeks to advise the Executive Councillor on making the final decision regarding the proposed expansion of Kirton Primary School.

## Recommendation(s):

That following the completion of the statutory process, in accordance with current legislation, the Executive Councillor for Children's Services and Lifelong Learning is recommended to take the final decision to approve the expansion of Kirton Primary School with effect from 1 September 2014 as detailed in this report.

# Alternatives Considered:

1. That the proposal to expand Kirton Primary School is rejected and the council retains the school as it currently is with consequently no increase in the number of school places in the area.

However, the above alternative would have the following disadvantages:

There would be insufficient available primary school places in Kirton and the LA would be unable to comply with its statutory duty within Kirton to ensure that there are sufficient school places for children of a statutory school age.

It would place increasing pressures on the primary school in Kirton and in addition at many of the primary schools in Boston and the surrounding area where the numbers on roll are already at capacity, leading to concerns over the consequent impact on the quality of education provided.

The school has already admitted above their usual intake in 2012 and the LA has asked the school to over offer again in 2013. This has been made possible by the school making maximum use of all available accommodation but without the provision of additional accommodation this may lead to either overcrowding or a mobile classroom (subject to planning approval) with insufficient infrastructure for the number of pupils being accommodated at the school.

It would likely lead to children being offered places at villages outside of Kirton, with increasing transport costs and potential increased car usage and also concerns over the impact of this additional travelling time on the children concerned.

2. That the proposal to expand Kirton Primary School is rejected and the council retains the school as it currently is but looks to increase capacity at other primary schools in the surrounding area.

Other options in this area have been explored and all primary schools have been considered for potential expansion but none have been found to be as suitable due to reasons such as undersized sites, distance that pupils would have to travel, parental preference, impact on standards and the fact that Kirton is the only primary school in the heart of the community where the children live. Kirton Primary School is the most appropriate primary school in the area for expansion and this proposal has the support of the Headteacher and Governing Body.

## **Reasons for Recommendation:**

• To enable the LA to meet its statutory obligation to ensure that there are sufficient school places in Kirton for all children of statutory school age.

• To ensure that the provision of school places is planned so as to promote

high educational standards, enable fair access to educational opportunity for every child and promote the fulfilment of each child's potential. The County Council believes that this proposal reinforces the priorities in the Children and Young People's Plan (CYPP) and provides the best solution to meeting the long term educational and social needs of the children in the area to ensure that children have the best possible chance of fulfilling their potential. This proposal will both enhance the quality of local provision and sustain local provision.

• The proposal will assist in meeting parental preference. The Government has made it clear that the wishes of parents should be taken into account in planning and managing school estates. DfE guidance states that places should be allocated where parents want them and that successful and popular schools be allowed to grow.

• To avoid overcrowding as this would likely lead to a negative impact on the quality of education provided.

• To avoid increased transport costs, the negative impact of extra travelling time on children and extra car usage which would be likely to follow if it were necessary for children to take up school places in the villages outside of Kirton.

• Officers have already investigated the potential alternatives. Following consideration of the area, the existing schools and the increasing pressure on primary school places the LA considers the proposal to expand Kirton Primary School to be the best available solution to meet the needs of the children and parents of Kirton with the resources available and to address the expected shortage of primary school places in the area.

## 1. Background

National birth rates, mostly concentrated in more urban areas, have been steadily rising in recent years. This increased birth rate, combined in some areas with inward migration and housing development, is now starting to have an impact at primary school age putting significant pressure on primary schools across the country where there is a shortage of Reception places. The Kirton community will experience a shortage of available places if capacity at the local school is not increased.

The school admitted above the usual intake of 60 to provide up to 90 Reception places for September 2012 by making maximum use of all available accommodation and remodelling existing accommodation. The LA has asked the school to over offer again up to 90 places for the Reception intake in September 2013 and additional accommodation will be provided to make this possible.

The proposal being consulted on is to permanently expand the school from the existing capacity of 420 places based on a Published Admission Number (PAN) of 60 to 630 places (PAN 90), with a proposed implementation date of September 2014. This would increase the PAN initially for the Key Stage 1 year groups from 60 to 90 with the PAN for years 3 - 6 remaining at 60. The increased intake to 90

would then be phased in with each subsequent Reception intake until the PAN of 90 applies to all year groups. This phased approach will allow the school to effectively manage staffing and teaching structures and help to ensure that pupil numbers at other local schools will be maintained.

NHS birth data for the Kirton area shows that over the next 4 years the number of children that will be requiring a primary school place is up to 30 more than it has been in recent years. There is expected to be a long term requirement for more places. A permanent sustainable solution is needed to accommodate these extra children to avoid overcrowding and/or transporting 4 year old children to alternative schools outside of their local community.

The total number on roll for all children in Reception to Year 6 (aged 4 - 11 years) at the time of the census taken in January 2013 was 420. The table below shows the number currently on roll for year groups Reception to Year 6, and also shows the offers for September 2013 together with potential intake numbers for September 2014 and 2015 based on NHS GP registration data. The published admissions number per year group is currently 60 with a permanent capacity of 420:

	2015	2014	2013	Rec	Y1	Y2	Y3	Y4	Y5	Y6	Total
Number on Roll	84	69	70	89	60	55	56	57	51	52	420

Data from January 2013 Census and August 2012 Projections trend analysis

The table below shows the population by school age for the parish of Kirton according to the latest NHS GP registration data. This is the natural catchment area for the school and clearly demonstrates the increase in future primary pupil numbers in the local area.

Kirton Parish Cohort Size	84	88	85	86	73	72	52	65	61	61	61
Age as at 31 August 2012	0	1	2	3	4	5	6	7	8	9	10
Intake Year/Current Year Group	Intake	Intake	Intake	Intake	Rec'	Y1	Y2	Y3	Y4	Y5	Y6
	Rec'	Rec'	Rec'	Rec'	Current						
	2016	2015	2014	2013							

Data from NHS GP Registrations as at April 2013

Having additional classes and more children on roll at the school will also have financial benefits for the school. This may potentially provide the opportunity to enhance teaching provision and career opportunities for staff which in turn will benefit the learning experience of the children.

Following statutory consultation, if the expansion proposal is approved, it is proposed that building work to add necessary additional accommodation will begin during the academic year 2013/14 (subject to planning permission being granted) and planned to be completed in readiness for the start of term in September 2014. This would be managed to cause minimal disruption to the school during term time making the best use of school holidays where possible.

Please note that the planning application process is dealt with and consulted on separately and there will be opportunity for those that are interested to be involved throughout the planning process.

# **Reaching the decision – Preliminary Considerations**

The requirements for decision making relating to the expansion of maintained mainstream schools are set out in the guide "Expanding a Maintained Mainstream School by Enlargement or Adding a Sixth Form" published by the DfE. A copy is attached as Appendix A.

The guide sets out certain checks that the decision maker should follow before proceeding to take a decision. These are addressed below:

- (i) Is any information missing? It is considered that there is no information missing and that the Executive Councillor has before her the information that is required to enable a decision to be reached.
- (ii) Is the proposal related to other published proposals? The answer to this is no.
- (iii) Do the published notices comply with statutory requirements and has the statutory consultation been carried out prior to the publication of the notices? The statutory notice was published in accordance with section 19(1) of the EIA 2006. Consultation must, and has, included all parties specified within the relevant sections of the EIA 2006 including children, staff, parents/carers, the Diocese and other interested parties listed in Appendix B.

#### Factors to be considered by Decision Makers

In reaching a decision the Executive Councillor must have regard to statutory guidance issued by the Secretary of State as detailed in the attached guide in Appendix A and referred to in the following paragraphs. The Complete Proposal (attached as Appendix C) also includes information which must be considered together with feedback from consultees received throughout the entire process.

#### A System Shaped by Parents

The Government's aim is to create a schools system shaped by parents which delivers excellence and equity by implementing a dynamic system in which weak schools that need to be closed are closed quickly and replaced by new ones where necessary and the best schools are able to expand and spread their ethos and success.

The Executive Councillor must take into account the extent to which the proposal is consistent with the LA's duty to respond to representations from parents about the provision of schools. There were no submissions received from parents in the Representation Period. There were 35 written valid responses received in the consultation period which **all** supported the proposal. 6 responses were submitted by parents although the largest number of consultation responses was received from staff at the school. (Summary of responses attached as Appendix D)

Kirton Primary School is a popular school which is consistently oversubscribed as indicated by the numbers of first and second preference applications received (62 in 2010, 74 in 2011, and 81 in 2012) for the 60 places available in the Reception class. 70 offers have been made for places in Reception in September 2013. The most recent Ofsted report following an inspection at the school was published in November 2009 with an overall effectiveness rating of "good". At this time parents were also asked to complete a questionnaire. The overwhelming majority of the parents who completed a questionnaire or spoke with inspectors during the inspection were very positive about the school and were happy with their child's progress and experience at the school. A subsequent interim assessment has found that the school's performance has been sustained and that the next full inspection can therefore be deferred and is not anticipated to take place any earlier than the summer term 2014.

The LA has, therefore, put forward the current proposal as the best and preferred option to meet these criteria.

#### Standards

The Executive Councillor should be satisfied that the proposal will contribute to raising local standards of provision and will lead to improved attainment for children and young people paying particular attention to the effect on groups that underperform with the aim of narrowing attainment gaps.

The Ofsted report, following the last full inspection in 2009, rated the "pupils' achievement and the extent to which they enjoy their learning" as "good" The report also stated that "Pupils' achieve well. The youngest children enter the school with overall levels of attainment below that typically found. Standards in the latest national tests were below average at Year 2 but in line with national average by Year 6"

The LA believes that this proposal is the best option to maintain and improve standards of attainment and promote the fulfilment of each child's potential.

## Diversity

The Government's aim is to create a more diverse school system offering excellence and choice so that every child receives an excellent education whatever their background and wherever they live. The Executive Councillor should consider how the proposal will affect local diversity taking account of the range of schools in the area and the impact on the aspirations of parents, and whether the proposal will help raise local standards and narrow attainment gaps. The LA believes that this proposal will maintain and also be likely lead to both improved standards and an enhanced quality of education for current and future children in the area whilst maintaining diversity.

#### Every Child Achieving their Potential

The Executive Councillor should consider how the proposal will help every child and young person achieve their potential. The LA believes that the proposal will meet this criterion by not only maintaining the range of extended services, the opportunities for personal development, access to academic and applied learning training, measures to address barriers to participation and support for children and young people with particular needs (eg looked after children or children with special educational needs and disabilities) but also by providing the platform for these to improve.

#### Equal Opportunity Issues

The Executive Councillor should consider whether there are any sex, race or disability discrimination issues that arise out of the proposed expansion. There needs to be a commitment to provide access to a range of opportunities which reflect the ethnic and cultural mix of the area while ensuring that such opportunities are open to all. There are no sex, race or disability discrimination issues arising from this proposal. The LA will continue to be committed to provide access to a range of opportunities which reflect the ethnic and cultural mix of the area while ensuring that such opportunities which reflect the ethnic and cultural mix of the area while ensuring that such opportunities are open to all.

# Need for Places – Creating Additional Places and the Expansion of Successful and Popular Schools

When considering a proposal to expand an existing school the Executive Councillor should consider whether there is a need for expansion and take care not to create unnecessary surplus capacity. As detailed above Kirton is one of the pressure points in Lincolnshire where there will be a shortage of available places if capacity is not increased. NHS birth data for the Kirton area shows that over the next four years the number of children that will be requiring a primary school place is more than the number of places currently available. There is expected to be a long term requirement for more places. This proposal is being put forward as a solution to the increasing demand for places for local children in Kirton and it is not anticipated that it will have any adverse impact on the demand for places at other primary schools which will continue to offer places for the children within their own localities.

The Government is committed to ensuring that every parent can choose an excellent school for their child and therefore the wishes of parents should be taken into account in the planning and management of school estates. There is a presumption that proposals to expand successful and popular schools should be approved and only be turned down if there is compelling objective evidence that such expansion would have a damaging effect on standards overall in the area. The LA believes that not only will there be no damaging effect on standards but that this proposal will provide the platform for standards to improve.

As detailed above the majority of parents confirmed that they were happy with their child's experience at the school and the school is popular with parents and consistently oversubscribed.

Before approving the proposal the LA must ensure that the admission arrangements of the schools will fully meet the provisions of the School Admissions Code. The proposed increase to the PAN at the school will be processed in accordance with the School Admissions Code to determine admission arrangements for the academic year commencing September 2014.

#### Travel and Accessibility for All

The Executive Councillor should be satisfied that facilities are accessible by being located close to those who will use them and that proposed changes do not adversely impact on disadvantaged groups. Proposals should not have the effect of unreasonably extending journey times or increasing transport costs or result in too many children being prevented from travelling sustainably due to unsuitable routes. The proposal should be considered on the basis of how it will support and contribute to the Council's duty to promote the use of sustainable travel and transport to school. If this proposal goes ahead it should reduce the likelihood of local children having to travel to schools outside of their village and therefore assist the Council to meet this duty.

The LA understands that an increase in the number of pupils attending a school may have an impact on the local road network and access. However, the majority of additional pupils are likely to come from within a suitable walking or cycling distance from the school. The LA is committed to promoting the use of sustainable travel and transport to school and this would be reflected in the implementation of the school travel plan. However, should the proposal go ahead, all traffic issues will be considered in the planning application process. As part of this process any planning queries will be dealt with through a separate planning consultation and the LA would have to meet stringent requirements at the planning application stage.

The County Council home-to-school transport policy will continue to apply – this provides free home-to-school transport for pupils to their nearest designated school (if it is more than 2 miles away for primary aged pupils) but it is expected that most pupils will live within a two mile radius of the school.

## Funding and Land

For any expansion proposals the Executive Councillor should be satisfied that any land, premises or capital required to implement the proposals will be available. The project is included in the 2012/2014 Capital Programme therefore, should this proposal to expand be approved, capital investment will be provided and any revenue implications will be financed by the Dedicated Schools Grant.

The impact of an expansion proposal on a school premises must be considered in the light of the requirements of The Education (School Premises) Regulations 1999 including minimum areas of team playing fields to which the school should have access. Currently at Kirton Primary School the playing field area is already less than that recommended. However the area for the proposed new construction will not have an impact on the area available for sports activities as it is currently an area covered by trees that have outgrown the available space. In addition the school has an existing arrangement for shared use with the local secondary school, which is a specialist Sports College, located in the same village.

## Special Educational Needs (SEN) Provision

The Executive Councillor should consider the impact of the proposal on the Special Educational Needs provision taking into consideration statutory guidance and be assured that the proposal is designed to improve on existing arrangements and enable all children to fulfil their potential.

The following key factors must be considered in order to meet the requirement to demonstrate likely improvements in provision:

- a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment, with reference to the LA's Accessibility Strategy;
- b) improved access to specialist staff, both education and other professionals, including any external support and/or outreach services;
- c) improved access to suitable accommodation; and
- d) improved supply of suitable places.

If the expansion proposal is approved there is likely to be no impact with regard to SEN provision other than an opportunity to improve the provision at the school during the expansion work. The LA will continue to ensure suitable provision for all children with special educational needs and consideration of their needs will take place with physical access being assured should a need be presented. The LA will continue to look to make improvements in the standard, quality and/or range of the education provision for children with SEN and so meet the Special Educational Needs Test.

#### Views of Interested Parties

The Executive Councillor should consider the views of all those affected by, or who have an interest in, the proposal. This includes statutory objections and comments submitted during both the consultation phase and the Representation Period. The Executive Councillor should not simply take account of the numbers of people expressing a particular view when considering representations made but should give the greatest weight to representations from those stakeholders most likely to be directly affected by the proposal. All representations, especially from the direct stakeholders, must be considered by the Executive Councillor in relation to this proposal prior to the decision being taken.

All responses to the consultation period have been received and made available to the Executive Councillor (in Appendix D) and are also referred to later in the Consultation section of this report. A summary of the responses from current pupils is also attached as Appendix E. There were no responses received in the Representation Period.

# The Decision

In considering the proposal the Executive Councillor can

- reject the proposal
- approve the proposal
- approve the proposal with a modification (e.g. the implementation date) or
- approve the proposal subject to meeting a specific condition

It is not recommended that the Executive Councillor lays down any specific conditions and therefore the 'Alternatives Considered' section at the start of this report simply deals with the rejection or approval of the proposal.

Reasons must be given for the decision taken including the main factors and criteria whether the proposal is accepted or rejected.

## 2. Conclusion

The final decision is required from the Executive Councillor to determine whether to approve the expansion of Kirton Primary School as detailed in this report with an implementation date of 1 September 2014. The factors to consider in making this decision are within this report and all valid written responses received during consultation must be considered (summarised in Appendices D and E).

The LA believes this proposal to be in the best interests of local children and local parents as well as educational provision in the area and it supports the council's aim of ensuring that as many children as possible can reach their full potential. It also enables the LA to fulfil its statutory duty of ensuring that there are sufficient places to accommodate all pupils of statutory school age in Lincolnshire.

It is recommended that the proposal be implemented to ensure the best educational opportunities for the children of Kirton. The advantages of implementing this proposal are detailed earlier in this report in the "Reasons for Recommendations" section.

## 3. Legal Comments:

The legal issues to be taken into account in the making of this decision, which is within the remit of the Executive Councillor, are fully set out within the report.

**4. Resource Comments:** A decision to expand the capacity at Kirton Primary School with effect from 1 September 2014 will require funding from the 'basic need' element of the capital programme. Any on-going revenue costs will be funded from the Dedicated Schools Grant.

# 5. Consultation

In order for the school to expand the LA must follow the necessary statutory legal processes as required by the Secretary of State in accordance with the EIA 2006, the Education Act 20111 and the guidance of the DfE regarding expansion (Appendix A)

Under these guidelines the LA must ensure that sufficient time and information are provided for people to understand and form a view on the proposal and make a response. The consultation documentation must set out the problem that is being addressed and invite comment on one or more solutions. The LA must explain the decision making process and take all reasonable steps to draw the consultation to the attention of all those who might be interested and take into account their views.

The Education Act 2002 states the requirement for current pupils to be consulted and this was further extended by subsequent legislation to also include all preschool children over the age of 3. The Headteacher arranged for consultation to take place with the children currently attending the school through the school council. This was followed up by classroom discussions in circle time. The consultation produced a very positive response and the children are generally looking forward to the expansion of the school. A summary of the consultation undertaken by the school council is attached as Appendix E. The EIA 2006 specifically includes as interested parties the registered parents of registered pupils at the school and also the appropriate District and Parish Councils for the area. The list of interested parties (Appendix B) was compiled according to statutory guidelines comprising as wide a range of consultees as practicable and including parents, the Chief Executive of the District Council, the Parish Clerk of Kirton and neighbouring Parish Councils as well as individual councillors as appropriate.

A letter, (Appendix F) incorporating relevant information and reasons for the proposal, was sent out to interested parties (Appendix B) on 10 January 2013 to commence a four week period of consultation. Individual meetings were offered to anyone interested to meet with representatives of the LA at the school to ask questions and raise any concerns but no appointments were taken up. There was the opportunity to provide a response to the consultation by letter, email or by returning the response form (Appendix G) attached to the consultation document by 7 February 2013. Copies of the letter commencing consultation and the response form were also published on the County Council website under the webpage Current Consultations on <u>www.lincolnshire.gov.uk/provisionplanning</u>

The written responses received during consultation have been provided to the Executive Councillor for consideration and further details are confirmed in this report in Appendix D. To briefly summarise, however, there were 35 valid responses in total with **all** supporting the proposal. Out of the total of 35 the main group represented consisted of teachers and staff at the school who submitted 24 responses. The remaining 11 responses were from a wide range of consultees including governors at the school, the Headteacher of a neighbouring primary school, Kirton Parish Council, a pre-school group, a local employer and 6 from parents.

Following the completion of the consultation period all feedback was considered with a full report (which is referred to in the Background Papers section below and will also be re-considered along with this report) by the Executive Councillor and a decision was taken on 15 March to proceed to Statutory Notice. A statutory 4 week Representation Period was entered into on 3 April 2013 commencing with the publication of the Statutory Notice (Appendix H) in the local press, at the school gates and within the local community. The Complete Proposal, available in paper and electronic format (Appendix C) to which the Statutory Notice refers, was sent to interested parties as detailed in the statutory guidance and was also published on the website <u>www.lincolnshire.gov.uk/provisionplanning</u>. The Representation Period provides a further opportunity for people and organisations to express their views and ensure that they are taken into account when the final decision is taken although no responses were received. There were no responses received during the Representation Period.

Under current legislation the LA is the decision maker for the proposal and is coordinating the statutory process before making a decision at the end of the process in June 2013. The LA must be able to show that all relevant issues raised are taken into consideration in the decision making process. Points raised can be considered unpersuasive but must not be ignored altogether.

The last stage of the statutory process would be the implementation of the proposal with the expansion of Kirton Primary School with effect from 1 September 2014 if it is decided to proceed.

Information regarding this proposal has been updated and made available through the County Council website since official consultation began on 10 January 2013. The local and district councillors have been involved in the consultation on this proposal and the Executive Councillor for Children's Services and Lifelong Learning has been engaged throughout the entire process.

## a) Has Local Member Been Consulted?

Yes, the local member has been made aware of the proposal to expand Kirton Primary School.

## b) Has Executive Councillor Been Consulted?

Yes, the Executive Councillor has been involved in the discussions regarding the proposal to expand Kirton Primary school.

#### c) Scrutiny Comments

The Children and Young People Scrutiny Committee considered the expansion proposal at its meeting on 14 June 2013. Comments from this meeting are included below to inform the Executive Councillor when making her final decision which is due to be taken on 28 June 2013:-

# d) Policy Proofing Actions Required

An Impact Analysis has been completed and is attached in full as Appendix I. In summary the analysis undertaken indicates that there is some potential for minor negative impact but that this is far outweighed by the benefits of the proposal. The LA would look to mitigate negative impact on the local road network and access and address any other concerns that potentially might arise out of this expansion proposal. The stringent requirements at the planning application stage would include the active involvement of the Highways Department as well as a detailed travel plan.

Apart from its obligations to consider the statutory guidance referred to the Council has obligations under the Equality Act 2010 which must be taken into account by the Executive Councillor when coming to a decision.

The Council must, in the exercise of its functions, have due regard to the need to:

(1) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;

(2) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;

(3) foster good relations between persons who share a relevant protected characteristic and persons who do not share it: Equality Act 2010 s 149(1). The relevant protected characteristics are age; disability; gender reassignment; pregnancy & maternity; race; religion or belief; sex; sexual orientation: s 149(7).

Having due regard to the need to advance equality of opportunity involves having due regard, in particular, to the need to take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it.

The Council believes that this proposal will not lead to any discrimination and that in recommending the proposal the Council is having due regard to its obligations under The Equality Act.

## 6. Appendices

These are listed below and attached at the back of the report						
Appendix A	DfE guide "Expanding a Maintained Mainstream School by					
	Enlargement or Adding a Sixth Form"					
Appendix B	List of Interested Parties					
Appendix C	Complete Proposal					
Appendix D	Summary of written consultation responses					
Appendix E	Summary of pupils' consultation responses					
Appendix F	Letter to commence consultation					
Appendix G	Consultation response form					
Appendix H	Statutory Notice					
Appendix I	Impact Analysis					

# 7. Background Papers

The following background papers as defined in the Local Government Act 1972 were relied upon in the writing of this report.

Document title	Where the document can be viewed
Proposal to expand	Lincolnshire County Council Committee Records
Kirton Primary School	Reference 02139 15 March 2013
(decision to go to	
Statutory Notice)	

This report was written by Michelle Andrews, who can be contacted on 01522 553269 or michelle.andrews@lincolnshire.gov.uk.